

(CLASSIFICATION)

62-5544

ACTION MEMORANDUM

OFFICE OF THE DIRECTOR

Action Memorandum No. A-30

Date 3 August 1962

TO : Chief, Central Processing Branch
VIA : Records and Services Division
Office of Personnel
SUBJECT : Deputy Director (Support)
Travel by Agency Personnel

REFERENCE:

As a matter of priority could you let me have a breakdown of how many Agency personnel travelled by tourist, and how many by first class air travel. If you have it broken down by those on TDY and those on PCS this would be helpful. If it is possible, I would like these for the first six months of 1962.

(signed) Lyman B. Kirkpatrick

Lyman B. Kirkpatrick
Executive Director

LBK/jrc

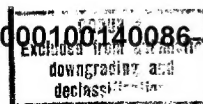
Distribution:

Orig & 1 - Addressee
✓ 1 - DDCI (for info.)
1 - Executive Director
1 - ER

SUSPENSE DATE: 8 August 1962

Eric R...

SECRET
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APPROVAL		DISPATCH		RECOMMENDATION	
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Remarks:					
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FROM: NAME, ADDRESS AND PHONE NO.				DATE	
L. B. Kirkpatrick, Executive Director				3 Aug 62	
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